



State of California

Employment Training Panel

Arnold Schwarzenegger, Governor

July 2, 2009

Shirin Florin, Plant Manager
Rohr, Inc. dba Goodrich Aerostructures
8200 Arlington Ave
Riverside, CA 92503

Dear Ms. Florin:

**RE: FINAL MONITORING VISIT REPORT for Rohr, Inc. dba Goodrich Aerostructures
ET07-0388**

Date of the Visit:	5/14/09
Beginning/Ending Time:	10:00am – 11:30am
Date of Last Visit:	7/30/08
Visit Location:	Riverside
Persons in attendance:	Karen Robinson, Senior Safety Engineer, Rohr, Inc. Ryan Swier, ETP Analyst
Action Required:	No

CONTRACT INFORMATION:

Term of Agreement:	5/28/07-5/27/09	Agreement Amount:	\$720,000
Training Start Date:	6/4/07	No. to Retain:	500
Date Training must be Completed:	2/27/09	Range of Hours:	24-200
Type of Trainee:	Retrainee	Weighted Ave. Hours:	80

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ETP (04/15/05)

FINAL REPORT SUMMARY:

The Agreement was executed on 6/21/07 and training began on 6/4/07. Your staff reported that all training was completed by 2/27/09 which allows for the 90-day retention period to be completed within the term ending date of the Agreement – 5/27/09.

ETP approved four Agreement modifications which are below:

- Revision #1: Added off-site training locations; three Goodrich facilities located in Chula Vista, California, Jamestown, North Dakota, and Foley, Alabama. Offsite training vendor's locations in California and off site hotels in California. Added Root Cause Analysis as a training sub-topic of Continuous Improvement in the Menu Curriculum. Added Advance Technology 1:10 trainer to trainee ratio which was approved on 7/11/07.
- Revision #2: Withdrawn by contractor
- Revision #3: Added SERRA Robot as training sub-topic of Advanced Technology in the Menu Curriculum which was approved on 8/19/08.
- Revision #4: Added Pilgrim SmartSolve as training sub-topic of Computer Skills in the Menu Curriculum which was approved on 12/2/08.

INTERVIEW WITH THE CONTRACTOR

The Ms. Robinson reported that ETP-funded training has increased employee's skills in manufacturing, continuous improvement, computer, management, HAZ/MAT, and advanced technology skills. Ms. Robinson stated that a large portion of training focused on Root Cause Analysis which increased quality. Rohr had expected to train more under this agreement; however delays to the Boeing 787 slowed down and stopped some production. As a result approximately 600 employees have been temporarily laid off. However, Rohr expects that production will pick up at the beginning of 2010 and plan to return for another ETP contract.

Ms. Robinson had no barriers in implementing the ETP project. She stated that ETP record tracking is much easier than it was in the past and that she had a great working relationship with ETP staff.

PROJECT STATUS

Trainees Started Training:	445
Trainees Enrolled:	473
Dropped Following Enrollment:	338
Completed Minimum Training Hours:	114
Completed Training:	114
Completed Retention:	93

The chart below lists the training hours provided to the 43 trainees tracked on-line who reached the specified benchmarks:

NUMBER OF TRAINEES: (445 TRAINEES)	HOURS COMPLETED	PERCENTAGE OF TOTAL ENROLLED
331	.25-24	74%
80	24.25-85	18%
34	85.25-141	8%

As of the date of the Monitoring Visit, the Contractor's statistics showed that 114 trainees had completed a minimum of 24 hours of training to qualify for reimbursement. Mr. Swier explained to the contractor that the per trainee reimbursement for class/lab training is based on the total number of training hours completed by each trainee, provided the minimum 24 hours of training and no more than the maximum 200 hours of training are completed, and all other Agreement terms and conditions are met.

The aforementioned 114 retrainees were provided a total of 7,396 hours of training (Class/Lab hours - 6,673.5, Advanced Technology hours – 420, and CBT hours – 302). Therefore, Rohr can potentially earn \$133,459 in reimbursement (18.5 percent of encumbered funds), if all Agreement terms and conditions are met. As of the date of this report the Rohr had received \$22,320 of which of which \$0 is considered earned and approved by ETP.

ATTENDANCE ROSTERS:

During the Monitoring Visit, Mr. Swier randomly selected the attendance records of five enrolled trainees. The review of the records revealed that the five trainees had completed from 33.5 - 122 hours of training. The review sample consisted of original daily class/lab attendance rosters for training provided from 6/28/07 – 10/29/08. Mr. Swier compared the information in the ETP on-line class/lab tracking system with the attendance rosters to ensure that the information was consistent.

The review of the completed rosters revealed that the information on the rosters was in accordance with Title 22, California Code of Regulations, Section 4442, Record Keeping and consistent with information in the ETP on-line tracking report.

AUDIT:

Rohr, Inc. dba Goodrich Aerostructures will be notified in writing if this agreement is selected for an audit, conducted either at your site (field audit) or by telephone (desk audit or "review"). The Audit Notification and Audit Confirmation letters will be sent in advance to allow ample preparation time and will include a list of documents that will be examined by the auditor. To provide support of training, original training attendance documentation is required; photocopied records are not acceptable. Listed below are types of records typically requested during an ETP field audit:

- Training attendance records such as rosters, sign-in sheets, etc.

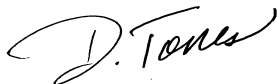
- Payroll records of individual trainees to verify wage and hours worked
- Personnel records regarding occupation and dates of employment
- Documentation of employer paid health benefits (if applicable)
- Cash receipts to verify receipt and accounting of ETP funds

RECORD RETENTION:

Records must be retained within your control and be available for review at your place of business within the State of California. This responsibility will terminate no sooner than four (4) years from the date of the termination of the Agreement or three (3) years from the date of the last payment by ETP to the Contractor, or the date of resolution of appeals, audits, claims, exceptions, or litigation, whichever is later.

If you have any questions or comments regarding the information contained in this letter, please contact Ryan Swier at (619) 686-1902, or e-mail him at rswier@etp.ca.gov within ten (10) working days from the receipt of this letter.

Sincerely,



Diana Torres, Manager
San Diego Regional Office



Ryan Swier, Contract Analyst
San Diego Regional Office

cc: Kulbir Mayall, Manager, Fiscal and Certification
Master File
Project File